



Project LAUNCH Meeting Minutes

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Mno Penojewen (“Good Childhood”) Task Force Meeting Minutes

Pine Creek Reservation Community Center, Fulton, Michigan

Nov. 25, 2013 – 1:30 – 3:00 pm

1. Present:

Rosalind Johnston – NHBP Director, Health Department
Meg Fairchild – NHBP Behavioral Health & Social Services Manager/Project LAUNCH Oversight
Scott Ryder – NHBP Tribal Court Administrator
Beth Moody – NHBP Community Health Nurse
Jessi Goldner – NHBP Education Specialist, also mother of young children
Val Janowski – NHBP LAUNCH Co-Project Director
Anji Phillips – Director, Calhoun County Mental Health Wraparound Program
Richadonna Frede – Child Care Resources of Southwest Michigan
Linda Dove – Western Michigan University Family Life Education Faculty Member

2. Updates:

- Young Child Wellness Professional job posting – External posting closes Nov. 29. Representatives from all three Tribes will participate in the interviewing process. Rosalind and Meg will participate.
- LAUNCH Logo Design Contest – revised logo has not been formatted yet. NHBP’s Communication Department is temporarily shorthanded since the director’s position is currently vacant.
- Revised Memorandum of Agreement – All three Tribes have agreed on a revised draft. Pokagon Band is initiating the signing process.
- Annual Reporting –Val Janowski reported the Consortium submitted its first annual “cross site” reporting via a web-based portal in October. Task Force members asked Val to share reported data with the Task Force. Scott suggested the reports also be shared with Tribal Council. An end-of-the-year narrative report is due to SAMHSA at the end of December. Val will arrange for that report to be shared with Task Force members as well.

3. Work Groups – Meg pointed out that the Consortium has a Strategic Plan that it must follow. Copies of the final revision Strategic Plan, dated Sept. 5, 2013, were distributed with members directed to pages 18 and 19 for NHBP’s implementation schedule. Anji Phillips noticed that Mental Health First Aid was identified as a promising practice in the Strategic Plan. Anji shared that her agency will be offering training in Mental Health First Aid. She offered to include Meg in the upcoming training at no cost to the Consortium. No decisions were made about work groups.

4. Mno Penojewen Task Force

- a. Meeting schedule for 2014 – Val will email a link to a survey of preferred meeting dates and times (via “Survey Monkey”) to Task Force members. Beth Moody will take paper copies to moms..

- b. Meeting structure: Several members expressed a sense that the Task Force lacks direction; that presently no structure exists. Linda Dove asked what the group responsibilities are. Val shared that as an advisory group, it is expected to provide guidance, as well as some oversight. Scott would like for the Task Force to recommend the structure that it decides it wants to see implemented. Once a structure has been decided upon, he'd like to see said recommendations implemented—"these are our expectations."
 - c. Strategies to increase parental engagement – 1) Make it easy for parents to participate, 2) With lack of transportation being a recognized barrier to parental engagement, Richadonna shared that Calhoun County has an arrangement with a cab company to pick up parents. The cabs stop at child care providers so parents can drop off their children before they go to their appointment or activity. Perhaps an arrangement can be made with the same cab company, 3) Richadonna suggested asking alternating parents ahead of time to share a success story or special moment of being a parent of a young child at a specified upcoming meeting,
 - d. Need for/interest in, formation of work groups – see above
 - e. Ways to further incorporate culture and language
 - 1) incorporate mini-lessons of culture and/or language into the structure of the Task Force meetings. Val shared how Beth Moody recently taught the simple greeting of “mno waben” (“good morning”) to a national trainer for Triple P—the parent training curriculum chosen by the Bodéwadmi LAUNCH Consortium--at a recent LAUNCH training in Kalamazoo. Val wondered how many of the 15 Consortium participants were familiar with that expression—she herself was not.
 - 2) Involve newly hired Cultural Specialist Elizabeth Ballew in the Task Force
 - f. Interest in including presentations in meetings – requests from Task Force members include:
 - 1) have Martin (who is presently on bereavement leave) provide the Task Force with updated written reports at each meeting which he then presents to the group. To be included in report:
 - accomplishments
 - areas of challenges/barriers the LAUNCH team identified
 - where the LAUNCH team needs help
 - 2) have Martin make monthly reports on the five core LAUNCH strategies one at a time to give Task Force members “the big picture”
 - g. Miscellaneous requests
 - Develop a flow chart as to how the Task Force is expected to function
 - Continue work to develop a meeting structure which will remain the same at all meetings
5. Capacity and Resources – Brief discussion centered on a barrier to NHBP implementing parent training programming—the lack of capacity, specifically a lack of staff who can present parent training. Val related that the Consortium’s federal project officer maintains that the Tribes have capacity, because SAMHSA has provided funds to hire people to provide such training. Scott commented that this is exactly the type of issue the Task Force needs to be told.
 6. Next Steps: Val will:
 - 1) email link to survey via preferred meeting dates/times for 2014
 - 2) provide copies of reports submitted to SAMHSA to Task Force members
 - 3) work with Dan to post a list of Task Force members (including contact information) as well as Task Force minutes and other LAUNCH-related documents to NHBP’s LAUNCH webpage
 - 4) provide access instructions on how to get to the LAUNCH webpage on NHBP website

7. Next Meetings: NHBP's Mno Penojewen Task Force: Monday, December 16, 2013: 1:30 – 3:00 pm, Pine Creek Community Center, Fulton, Michigan (*last meeting scheduled*)