



MIKCHÉWIWAK NADWÉZIBEKO • MEMBERSHIP SERVICES

PRE-K-12 PROGRAM POLICY AND APPLICATION

1. Assistance
 - a. \$200 per school year, per student.
2. Qualifications
 - a. Pre-K-12 students who are enrolled NHBP Tribal Members.
 - b. Files current with the NHBP Enrollment Office.
3. Guidelines
 - a. Applicants must have a NHBP Education Release and Code of Conduct on file for the current school year.
 - b. Applicants must submit a completed Pre-K-12 Program application.
 - c. Each student must fulfill the specified requirements for his/her grade level.
 1. Pre-K- 4th - Enrolled in the NHBP Education Incentive Program
 2. 5th - 8th - Community service (3 hours)
 3. 9th - 12th - Community service (6 hours)
 - d. The Pre-K-12 Program may assist with: school supplies, instrumental rental, yearbooks, cultural fees, letter jackets, class pictures, prom clothing, 4H Club fees, Physical Education equipment, and/or other needs submitted to and approved by the NHBP Education Committee.
 1. Please note that certain athletic fees or programs may not be eligible for funding. Please consult the Education Office.
4. Payment
 - a. Prior to receiving payment, funding requests must be approved and accompanied by completed program requirements (Education Incentive Program application or community service hours).
 - b. Those wishing to make payment directly to the provider must submit a request 30 days prior to requested service or payment date.
 - c. Reimbursement will be provided with proof of payment.
 1. Proof of payment includes a valid itemized receipt, Payment Confirmation Form or an invoice signed by provider.
 2. Reimbursements are granted for payments made during current school year utilizing check, debit/credit card or cash.
 - d. Funding is granted on a first-come, first-served basis, contingent upon the availability of funds.
 - e. Non-compliance with the outlined program policies may result in Per Capita withholding from legally responsible adult Tribal Members' account for fees incurred by the Tribe and/or forfeiture of future education program participation.

The Nottawaseppi Huron Band of the Potawatomi Education Office has developed several Educational Programs for its Tribal membership. In the development of these policies, the NHBP has given significant consideration to individual need, as well as, the needs of the entire community. The educational program incentives as provided herein are made pursuant to a governmental program of the tribe for the promotion of the general welfare of its Tribal membership, based on individual or family need, and is not considered compensation for services. I certify that the information given is true to the best of my knowledge. I also agree that the tribe may share my contact information with other areas of NHBP. I understand that funding is based on availability of budget dollars.

Student Name	Tribal ID#
Parent/Guardian Signature	Date

Applications may be e-mailed, faxed, or dropped off in person. Migwéché! (Thank you)



COMMUNITY SERVICE VERIFICATION FORM

NHBP COMMUNITY SERVICE PLAN

5TH – 8TH Grade: **3 hours**

9th – 12th Grade: **6 hours**

IDENTIFY A SOCIAL NEED - I have indicated below with a "X" the area of need I plan to address.

Please note that serving family members or doing things that could be considered "chores" are not acceptable community service plans.

- ____ Preserve/protect environmental and/or historical sites
- ____ Improve standard of living for community residents
- ____ Encourage or enhance the growth of community arts
- ____ Enrich and improve the lives of those in need
- ____ Increase the quality of life for an Elder(s)
- ____ Provide leadership, guidance, and activities for Youth

Some examples of a need may be helping a neighbor (take out garbage, pick up yard), picking up trash from ditches around your neighborhood or the reservation...etc.

If you have another social need you would like to address, not listed, please describe:

COMMUNITY SERVICE SELF-EVALUATION

What did you choose to do for your community service hour requirements, and why did you choose to do this?

How do you feel that this positively impacted your community?

Hours Credited _____

Student Signature

Parent Signature

Service Administrator Signature

Applications may be e-mailed, faxed, or dropped off in person. Migwéché! (Thank you)