



## DRIVER EDUCATION PROGRAM POLICY AND APPLICATION

1. Assistance
  - a. Costs associated with driver education, including classes and road tests.
2. Qualifications
  - a. Enrolled NHBP Tribal Members eligible to begin driver education.
  - b. Files current with the NHBP Enrollment Office.
3. Guidelines
  - a. Student driver must:
    1. Applicants must have a NHBP Education Release and Code of Conduct on file for the current school year.
    2. Submit a completed Driver Education Program application.
    3. Write a two-page paper about the effects of reckless driving habits such as: driving or operating under the influence, not using seatbelts, excessive speed, use of cell phones, and/or distracted driving.
4. Payment
  - a. Participation in requested program must be accompanied by an announcement, brochure or document from the agency.
  - b. Those wishing to make payment directly to the provider must submit a request 30 days prior to requested service date.
  - c. Reimbursement will be provided with proof of payment, completed service hours or paper, and documented proof of successful course completion.
    1. Proof of payment includes a valid itemized receipt, Payment Confirmation Form or invoice signed by provider.
    2. Reimbursements are granted for payments made during current school year utilizing check, debit/credit card or cash.
  - d. Funding is granted on a first-come, first-served basis, contingent upon the availability of funds.
  - e. Non-compliance with the outlined program policies may result in Per Capita withholding from legally responsible adult Tribal Members' account for fees incurred by the Tribe and/or forfeiture of future education program participation.

The Nottawaseppi Huron Band of the Potawatomi Education Office has developed several Educational Programs for its Tribal membership. In the development of these policies, the NHBP has given significant consideration to individual need, as well as, the needs of the entire community. The educational program incentives as provided herein are made pursuant to a governmental program of the tribe for the promotion of the general welfare of its Tribal membership, based on individual or family need, and is not considered compensation for services. I certify that the information given is true to the best of my knowledge. I also agree that the tribe may share my contact information with other areas of NHBP. I understand that funding is based on availability of budget dollars.

Student Name

Tribal ID#

Parent/Guardian Signature

Date

*Applications may be e-mailed, faxed, or dropped off in person. Migwéché! (Thank you)*