



## PRE-K-12 LAPTOP PROGRAM POLICY AND APPLICATION

1. Assistance
  - a. A laptop package is provided to assist students with their education.
2. Qualifications
  - a. Enrolled NHBP Tribal Member.
  - b. Files current with the NHBP Enrollment Office.
3. Guidelines
  - a. Applicants must have a NHBP Education Release and Code of Conduct on file for the current school year.
  - b. Must submit a completed Laptop Program application.
  - c. One laptop per Pre-K-12 household.
  - d. Student must be signed up for the Education Incentive Program.
  - e. Households are eligible for one laptop every four years dependent on the availability of future funding.
  - f. NHBP is not responsible for laptop upkeep or any material that is accessed on laptops. The package may change due to availability.
4. Payment
  - a. Payment will be provided directly to the company providing the laptop packages.
  - b. Reimbursement equivalent to current laptop package rate may be granted on a limited basis to qualifying students/families who have made their own purchases during the current school year. An itemized receipt must be submitted to the Education Office showing payment made in the form of check, debit/credit card or cash.
  - c. Funding is granted on a first-come, first-served basis and contingent upon the availability of funds.
  - d. Non-compliance with the outlined program policies may result in Per Capita withholding from legally responsible adult Tribal Members' account for fees incurred by the Tribe and/or forfeiture of future education program participation.

The Nottawaseppi Huron Band of the Potawatomi Education Office has developed several Educational Programs for its Tribal membership. In the development of these policies, the NHBP has given significant consideration to individual need, as well as, the needs of the entire community. The educational program incentives as provided herein are made pursuant to a governmental program of the tribe for the promotion of the general welfare of its Tribal membership, based on individual or family need, and is not considered compensation for services. I certify that the information given is true to the best of my knowledge. I also agree that the tribe may share my contact information with other areas of NHBP. I understand that funding is based on availability of budget dollars.

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Student(s) (All enrolled NHBP students in household)

Tribal ID#(s)

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Parent/Guardian Signature

Date

*Applications may be e-mailed, faxed, or dropped off in person. Migwéché! (Thank you)*