



FEE ASSISTANCE PROGRAM POLICY AND APPLICATION

1. Assistance
 - a. \$500 per academic year.
2. Qualifications
 - a. Enrolled NHBP Tribal Member.
 - b. Files current with the NHBP Enrollment Office.
3. Guidelines
 - a. Applicants must have a NHBP Education Release and Code of Conduct on file for the current school year.
 - b. Submit a completed Fee Assistance Program application.
 - c. Assistance with school fees and college application fees.
 - d. Use for educational, vocational, professional, career and GED testing/certification/licensure.
 1. Please note: Members who have reached 18 years of age must submit a copy of their diploma or certificate equivalent to a high school diploma to receive direct per capita payments. The NHBP Education Office will only accept an official high school diploma or a GED certificate which has been obtained through a certified testing site. To find the nearest testing site, visit www.gedtestingservices.com or call the NHBP Education Office.
 2. If a test is taken, a score must be submitted to the NHBP Education Office when the score is available.
4. Payment
 - a. Those wishing to make payment directly to the provider must submit a request 30 days prior to requested service date.
 - b. Reimbursement will be provided with proof of payment.
 1. Proof of payment includes a valid itemized receipt, Payment Confirmation Form or invoice signed by provider.
 2. Reimbursements are granted for payments made during current school year utilizing check, debit/credit card or cash.
 - c. Late fees are not eligible for payment or reimbursement
 - d. Funding is granted on a first-come, first-served basis, contingent upon the availability of funds.
 - e. Non-compliance with the outlined program policies may result in Per Capita withholding from legally responsible adult Tribal Members' account for fees incurred by the Tribe and/or forfeiture of future education program participation.

The Nottawaseppi Huron Band of the Potawatomi Education Office has developed several Educational Programs for its Tribal membership. In the development of these policies, the NHBP has given significant consideration to individual need, as well as, the needs of the entire community. The educational program incentives as provided herein are made pursuant to a governmental program of the tribe for the promotion of the general welfare of its Tribal membership, based on individual or family need, and is not considered compensation for services. I certify that the information given is true to the best of my knowledge. I also agree that the tribe may share my contact information with other areas of NHBP. I understand that funding is based on availability of budget dollars.

Student Name Tribal ID#

Applicant/Parent/Guardian Signature Date

Applications may be e-mailed, faxed, or dropped off in person. Migwéché! (Thank you)